



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

The meeting was called to order on 6-17-26 at 8:00 a.m.

All board members were present.

Approval of Minutes: Board Member Elswick motioned to approve the minutes of 5-20-2026, it was seconded by Board Member Neiss. The motion carried.

Old Business

- Dr. Burns discussed potential options for CPI training. The board directed Dr. Burns to provide CPI training at no direct cost other than the CPI cost of materials. The previous per-diem fee will be removed, the only cost to districts will be the cost from CPI for materials. Dr. Burns mentioned that during the training he observed “inconsistencies” that might not follow state regulations. Dr. Burns mentioned that the training was open to agencies other than education including nursing homes, hospitals and shelters and some of the educators in the audience informed the trainer that a training technique was not legally allowable in Illinois. Dr. Burns discussed efforts to determine the accuracy of such statements. Dr. Burns gave an update on the cyclical monitoring process, the state supported director’s communication initiatives and recent upgrades and enhancements with INFINITEC.

NEW Business

- Dr. Burns discussed the budget preparation and the upcoming Governing Board of Directors Meeting. Dr. Burns went through the budget and reconfirmed that Dr. Debbie Ehlenburg (financial business assistant) would receive a 4% raise and that the treasurer would be given an increase to \$300 per month.

Financial Reports: Dr. Burns discussed the recent and monthly financial activities and summary of the cooperative.

Disbursement List: Dr. Burns discussed recent expenditures and the current disbursement report.

Facilities- Dr. Burns discussed that the KEY-FOB system had been replaced by MENTA and that all existing key fobs were no longer usable and that MENTA would control creating new keys and or replacing lost keys.

The meeting was adjourned at 8:19 a.m.