



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

December 13, 2023

The meeting was called to order on November 15th at 8:15am

Dr. McTague, Dr. Tafoya and Mr. Millard were absent and excused.

Approval of Minutes: Board Member Parks motioned to approve the minutes of the October 18, 2023, Meeting. Motion carried.

Old Business:

- Dr. Burns discussed the proposed 0% Assessment Fee Resolution for FY 25. Dr. Burns also discussed the current status of the SEDOM Financial Business Office. Dr. Burns speculated that the office was about 85%-90% back on track and that there were still a few lingering items that were remaining to be addressed. Dr. Burns also discussed PA 103-0473 or the "Administrative Transfer" act and that if a student was sent to an ROE-RSSP program than the district would need to create an Alternate Education Plan in addition to other requirements.
- Dr. Burns mentioned that he was having difficulty with getting full possession of the district credit card which was still in a previous staff member's name and reaffirmed that it was the board's desire for Dr. Burns to have full control and full authority over the district Banf of America Credit Card. The board expressed its approval for this to occur and for Dr. Burns to take the steps necessary to secure the BOA account.

New Business

- Dr. Burns discussed the addition of Dr. Ehlenburg and the reclassification of the full time Financial Assistant position to a new part time position that was 90% remote. Dr. Burns mentioned that with such a limited front office presence that they needed to continue to operate within a by appointment only position. Dr. Burns also mentioned that the new PUNS Law (Priority of Urgent Need) would begin on 1-1-24 and that this law required one person within every district to be trained on how to enter students into the PUNS Data Base. Dr. Burns mentioned that while this law would begin on 1-1-24 that there was limited knowledge regarding the training requirements for the single staff member identified to enroll students within the assessment. Dr. Burns also mentioned that it was a grey area as to whether the board wished to pay the January rent for the RSSP program and the board indicated that it wished to do this. Dr. Burns also took a moment to recognize Board Member Appreciation Day.
- Facilities Item- Dr. Burns discussed the current status of the campus and an emerging issue with regard to the status of SEDOM tools and equipment.

Financial Reports: Dr. Burns discussed the recent and monthly financial activities and summary of the cooperative.

The meeting was adjourned at 8:27a.m. The Next meeting of the Committee of the Whole will be held on Wednesday, December 13, 2023, at 8:15 a.m. in the SEDOM Board Room.