



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

### COMMITTEE OF THE WHOLE MINUTES

October 21, 2020

The meeting was called to order at 1:28 p.m.

Present: Ms. Lea Damisch, Dr. Debbie Ehlenburg (V), Ms. Cathy Neiss, Dr. Linda Dujmovich (V), Dr. Ryan McTague (V), Mr. Brian Millard, Ms. Karen Parks, Dr. Tim Burns, Ms. Kim Egerstaffer

Approval of Minutes: Ms. Cathy Neiss moved to approve and, Ms. Lea Damisch seconded to approve the minutes from the August 19, 2020 meeting. Motion carried.

#### **Old Business:**

**School Maintenance Project Grant:** Dr. Burns informed the Board that the Advertisement for BID ran in the newspaper. The Pre-Bid meeting would take place directly after the Board Meeting. Dr. Burns shared with the Board an e-mail from the Architect. The e-mail indicated that there had been a few changes due to the plumbing lines being different than what was originally thought. These changes increased the project by a few thousand dollars.

#### **New Business:**

**ENGAGE Training:** Dr. Burns explained to the Board that ENGAGE Training would be taking place of the GNC Mandated Trainings that were done by Staff. ENGAGE is part of INFINITECH. Staff would move forward in utilizing the ENGAGE Trainings.

**Asbestos Abatement:** Dr. Burns informed the Board that the Asbestos Abatement that needed to be done in order for the Construction to move forward would be done over the Spring Break. There are four areas of the building that need to have abatement. Midwest Environmental would be performing the abatement work. The area of concern is that the Men's bathroom will be out of commission for a short while.

**January 21 Administrative Academy:** Dr. Burns informed that Board about an upcoming Administrative Academy. This Academy is focusing on Staff Performance.

**Board Member Term of Office:** Dr. Burns spoke with the Board regarding the Board Member Terms of Office. He explained that SEDOM can change the terms of office. An amendment would need to be done the Articles of Joint Agreement. The amendment would have to be approved by 2/3 of the member districts present and voting at the Governing Board meeting. Dr. Burns asked if the Board would want him to pursue this further. The Board agreed that this should be looked at. Dr. Burns said he would put something some scenarios together for the next Board Meeting.

**FY20 Audit:** Dr. Burns let the Board know that the Audit had been completed. The Audit for next year will be much smaller due to the fact that SEDOM does not have the IDEA flowthrough grant.

**FY 21 Planning – Membership Fee Status:** Dr. Burns discussed with the Board the Membership Fee Status for SEDOM. The charging of a membership fee for the upcoming FY 22 School Year will further be discussed throughout the year.

**Semi-Annual Review of Unreleased Closed Session Minutes:** Dr. Burns recommended that the Board release close session minutes. There is not been closed session since April 21, 2020.

**Finance:**

**September Financial Reports:** Financial statements for September were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of September 30, 2020, 25% of the FY 2021 budget is complete. Revenues are received at 37.83% and expenditures are received at 35.58%. Total Outstanding Receivables were \$11,085.87 for all funds. Revenues for the Education Fund are received at 40.69% while expenditures are at 39.71%. Outstanding Receivables as of September 30, 2020 were at \$3,583.24. Operations & Maintenance revenues are received at 23.94% of budget while expenditures are at 14.01%. Outstanding Receivables as of September 30, 2020 were at \$7,502.63. Cash as of September 30, 2021 total \$4,302,675.70 for all funds.

**October Bill List:** The September bills totaled \$ 35,253.40. Of this total, 0.00% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$0.00. Administration is recommending the approval of the October Bills and reasonable and customary bills through October 31, 2020.

The meeting was adjourned at 1:45 p.m.

The Next meeting of the Committee of the Whole will be held on Wednesday, November 18, 2020 at 1:30 p.m. in the SEDOM Board Room.