



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

August 26, 2019

The meeting was called to order at 1:30 a.m.

President: Ms. Lea Damisch, Dr. Linda Dujmovich, Ms. Karen Parks, Ms. Cathy Neiss, Mr. Bryan Mr. Bryan Millard, Dr. Tim Burns, and Ms. Kimberly Egerstaffer

Approval of Minutes: Ms. Cathy Neiss moved to approve and, Dr. Linda Dujmovich seconded to approve the minutes from the July 29, 2019 meeting. Motion Carried.

Old Business:

Executive Board Meeting Dates and potential change from Monday's to Tuesdays: Dr. Burns reviewed with the Board the change of the Executive Board Meeting Dates. He presented a list of dates for review. The new dates and time of the meeting will be on the 4th Tuesday of the month starting with Committee of the Whole at 1:30 pm.

Summary of Governing Board of Directors Meeting: Dr. Burns gave a recap of the Governing Board of Directors Meeting held on August 14, 2019. The FY 20 was presented. Eight districts were in attendance and the budget was approved by a vote of 8 Ayes.

New Business:

Status of Vision Itinerant Services: Dr. Burns updated the Board on the Status of Vision Itinerant. All districts continue to express a need for Vision Itinerant Services. It is no longer a shortage but rather a regional and statewide crisis. All opportunities to acquire such services are being explored and pursued. An outsourced service was explored but they would require a commitment of at least 13 weekly hours with a range of \$95-\$120 dollars per hour. At present only 3 to 5 hours of service are needed weekly.

Recall RSSP Personnel: Dr. Burns shared with the board the list of employees being called back for the Safe Schools Program. There will be four rehires and two new hires. Salaries and benefits were discussed.

Review of 2019-20 SEDOM Goals- Dr. Burns reviewed the 2019-2020 SEDOM Goals with the Board. The goals are in draft form and will be presented at the next PPS Director's Meeting.

Inquiry from a former member district regarding FY 18 Carry-Over: Dr. Burns notified the Board of recent communication regarding FY 18 Carry-Over dollars from one of the recent non-member districts. The district and SEDOM formalized a binding agreement in October 2018 regarding the amount of Carry-Over that would be given to the district. Despite this the district claimed that they had requested reimbursement in July of 2018 that was above and beyond their total grant allocation and would have eliminated any potential Carry-Over. SEDOM requested further information from the district and it has not been fulfilled. Also, phone calls were not returned. Documents were sent supporting SEDOM's position and view of the events. At this time the matter is considered closed.

Process for Appointment for Vacant Executive Board Member: Dr. Burns inquired about the Vacant Executive Board Position. Ms. Damisch had a candidate in mind and will be in contact with the candidate. The candidate will potentially be appointed at the September 24th board meeting.

Roll as State Supported Director – Student Placement Concerns:

Finance:

FY 19 Audit: Dr. Burns informed the Board that SEDOM was in their final stages of the audit being completed. A double payment was made to a member district. Within the positive pay system an authorization is required for specific outgoing checks. Without authorization a check is supposed to be returned. One check did not get authorized and was supposed to be returned, however it was approved. SEDOM had inadvertently issued a second check believing the first one was not approved. Conversations with the district are in motion.

July Financial Reports: Financial Statements for July were reviewed noting the percentages of revenue and expenses compared to the budget for each fund. As of July 30th, 2019, 8.3% of the FY20 fiscal year is complete. Revenues were received at 2.01 % and expenditures were received at 14.26%. In the Education Fund revenues are received 1.66% while expenditures are at 14.53%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 4.16% of the budget and expenditures are at 9.66%. Outstanding receivables as of July 30, 2019 are at \$26,207.36. In the Transportation Fund revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of July 30, 2019 are \$0. In the Operations and Maintenance Fund revenues are received at 8.09% of budget while expenditures were at 8.0%. Outstanding receivables as of July 30, 2019 are \$7,260.64 and in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 0%. Outstanding receivables as of July 30, 2019 are \$0.

August Bill List: The August bills totaled \$81,152.52. Of this total, 0% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$0.00. Administration is recommending the approval of the December Bills and reasonable and customary bills through August 31,2019.

Facilities:

The Next meeting of the Committee of the Whole will be held on Tuesday, September 24, 2019 at 1:30 p.m. in the SEDOM Board Room.