



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

February 26, 2018

The meeting was called to order at 1:30 p.m.

Present: Lea Damisch, Dr. Debbie Ehlenburg, , Dr. Linda Dujmovich, Dr. Tim Burns, Ms. Karen Parks and Mr. Bryan Milard and Ms. Kimberly Egerstaffer.

Approval of Minutes: Dr. Ehlenburg moved to approve and, Dr. Dujmovich seconded to approve the minutes from the January 22, 2018 meeting minutes, Motion carried.

Old Business:

Summary and Analysis of 1-25-18 Meeting: Dr. Burns talked about the Strategic Planning Meeting that took place on January 25, 2018. Dr. Burns went over some of the answers to the questions and indicated that the remaining 11 districts would like SEDOM to pursue additional transition services for students in their transition years. Dr. Burns included some sample job descriptions for such a position

Administrative Assessment Cost Structure Options: Dr. Burns went over some of the options mentioned by the Districts as to how to set up the cost structure for an Administrative Assessment if one were to be implemented for the FY 19 School Year. Ms. Parks suggested that we do not charge an Administrative Assessment for the FY 19 School year, but look at doing something in the future.

2018/2019 Needs Assessment Update: Dr. Burns indicated to the Board that on February 2nd, 2018 the Needs assessments were sent to the member districts and non-member districts. Dr. Burns stated that he was receiving the Needs Assessment back and will be reviewing the requested services from the districts. Dr. Burns indicated that 2 of the member districts asked for SEDOM Services.

New Business:

ESSA-Serving School/Data Management-ISBE Concerns: Dr. Burns briefed the Board regarding the Serving School/Data Management changes taking place due to ESSA. Dr. Burns explained that a concern has been raised regarding FY17 and FY18 Assessment data specifically focusing on the serving school and cooperative based programs located within the specific building. It has been reported that the building to which the cooperative based program is located is being held responsible on the school report card for the cooperative based instruction occurring in the building. Dr. Burns explained the further concern for large amounts of inter-district placed students in other districts due to cooperative based programs that have been restructured. He informed the Board that he will keep them up to date regarding this matter.

Appointment of County Wide Related Services Facilitators: Dr. Burns informed the Board that they would appoint the County Wide Related Service Provider Facilitators during the Executive board meeting.

Medicaid Fee for Service: Dr. Burns informed the Board that A meeting has been set up with Steve Koruna of "My Service Tracker" to discuss recuperating Medicaid revenue for services being performed by SEDOM staff to Medicaid eligible students.

ISBE Professional Development Audit Preparation: Dr. Burns informed the board of a meeting he attended on January 29, 2018. The focus of the meeting was on the ISBE audit of professional development. Based on a cursory review, should SEDOM experience a ISBE PD audit, SEDOM would most likely be placed on a targeted assistance plan.

IRC Regional Workshop Co-Sponsor – Support for ELL’s: Dr. Burns indicated to the Board that SEDOM is currently in discussion with the IRC to host a one-day workshop on designing interventions and supports for Culturally and Linguistically Diverse learners.

Fall Administrative Academy-Co Teaching: Dr. Burns also indicated to the Board that SEDOM is in discussions with Manteno School District Superintendent Dr. Lisa Harrod to provide a fall administrator academy focusing on student teaching programs.

Transition Specialist/Vocational Coordinator: Dr. Burns let the Board know that there were sample job descriptions of Transition Specialists and or Vocational Coordinator positions located in the board packet. There was no time to discuss this at the Committee of the Whole meeting and would talk to the board about this potential position further in the future.

Statement of Economic Interests: Dr. Burns reminded the Board that they would have to file their Statement of Economic interests.

Finance: January Financial Reports: Financial Statements for January were reviewed noting the percentages of revenue and expenses compared to the budget for each fund. As of January 31, 2018, 58% of the FY18 fiscal year is complete. Revenues were received at 63.36% and expenditures were received at 61.98%. In the Education Fund revenues are received 63.69% while expenditures are at 62.64%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 69.8% of the budget and expenditures are at 51.5%. Outstanding receivables as of January 31, 2018 are at \$3,995.11. In the Transportation Fund revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of January 31, 2018 are \$0. In the Operations and Maintenance Fund revenues are received at 50.22% of budget while expenditures are at 23.01%. Outstanding receivables as of January 31, 2018 are \$11,488.81, and in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 100%. Outstanding receivables as of January 31, 2018 are \$0.

February Bill List: The February bills totaled \$335,143.20. Of this total, 78% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$261,577.00. Administration is recommending the approval of the February Bills and reasonable and customary bills through February 28, 2018.

Facility Items:

Pool Repair/Elimination Discussion – Dr. Burns informed the Board that SEDOM is currently working with AquaPure to set up a time for an inspection and evaluation of the State of our Pool. During the conversation with Aqua Pure they made several observations which lead them to believe that the current filtration system can be maintained with some intervention and commitment to upkeep. Dr. Burns will keep the Board informed of the ongoing issues and repair of the pool.

The meeting was adjourned at 2:25 p.m.

The Next meeting of the Committee of the Whole will be held on Monday March 19, 2018 at 1:30 p.m. in the SEDOM Board Room.