



## **SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

1200 CLAUSSEN DRIVE  
WOODSTOCK, IL 60098

### **EXECUTIVE BOARD**

#### **REGULAR MEETING**

**December 18, 2017**

#### **SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY**

Minutes from the SEDOM Executive Board Meeting  
November 27, 2017

The meeting of the SEDOM Executive Board was convened at 2:00 p.m. on Monday, November 27th, 2017 at the SEDOM Administrative Offices in Woodstock, IL.

Board President Lea Damisch called the meeting to order. In addition to Ms. Damisch, members present at roll call were Dr. Ehlenburg, Dr. Dujmovich, Ms. Parks, Dr. Qualls, and Mr. Millard.

Also present were Dr. Tim Burns, Executive Director, Ms. Kimberly Egerstaffer, Finance-Business Assistant.

Board Member Dr. Les was not in attendance and excused.

**Recognition and Identification of Visitors and Public Comment:** No visitors were in attendance

**Freedom of Information Act Requests:** No Freedom of Information Act Requests were received

**Communications:** Dr. Burns reviewed and discussed recent email correspondence associated with the Illinois State Board of Education 10-Year Health and Life-Safety Survey and a request made by the McHenry County Superintendents Organization in addition to email correspondence received from the Illinois Municipal Retirement Fund.

**Executive Session:** The board voted to enter Executive Session at 2:01pm for purposes of discussing the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Ms. Parks moved and Dr. Ehlenburg seconded to enter closed session.

Ayes: Mr. Millard, Ms. Parks, Dr. Dujmovich, Dr. Qualls, Ms. Damisch, and Dr. Ehlenburg

Nays:0

The board re-entered open session at 2:18pm.

#### **Recommended Action from Closed Session:**

The board requested that Dr. Burns investigate specific aspects of the RSSP grant further with the Regional Office of Education for McHenry County.

**Celebrations:**

The SEDOM professional learning community took a moment to celebrate and thank the service of the SEDOM Executive Board in accordance with the November 15<sup>th</sup> celebration of School Board Members Day.

**Committee of the Whole:**

Dr. Burns discussed the recent Committee of the Whole meeting held at 1:30pm on 11-27-17.

Dr. Burns gave an update on the Knaack and Student Assistance Fund Processes and revisions made to the applications.

Dr. Burns discussed an upcoming meeting to focus on the transition to an eleven-member special education cooperative. The board displayed a preference for this meeting to occur on the evening of 1-25-18 at 6:00pm. The board discussed and felt that this meeting should adhere to the requirements of the O.M.A. since three or more board members were interested in attending.

Dr. Burns discussed recent correspondence from the I.M.R.F. which indicated a delay in the previous timeline established by the I.M.R.F. regarding the distribution of liabilities.

Dr. Burns discussed recent correspondence regarding the status of the SEDOM 10 Year Health and Life Safety Survey. ISBE had previously asked Dr. Burns via the IWAS system to ensure that all member districts approved the survey within IWAS. Numerous questions were asked regarding this process which further led to the McHenry County Superintendents Organization requesting a legal opinion on this subject. At present SEDOM Legal Counsel has been unable to determine a legal basis for SEDOM member districts having been required to approve the survey and has requested further conversation with the ISBE Legal Department.

Dr. Burns discussed a fourth-coming resolution authorizing the honorable dismissal of a non-certified support staff member.

Dr. Burns discussed recent developments within the Evidenced Based Funding Model including a newly established "one time" process for member districts to request changes in the allocation to the base funding minimum which would need to be completed prior to December 31<sup>st</sup>. Dr. Burns reviewed with the board three potential situations for which a request for re-allocation could possibly be made however he did acknowledge that further information was needed to properly consider such requests. The Board discussed the three potential situations and further discussion revealed that the three situations discussed no longer met the criteria for consideration of re-allocation primarily because of past billing practices associated with the personnel reimbursement.

Dr. Burns discussed that the School Association for Special Education in DuPage County (SASED) was no longer able to be the fiscal agent for the Surrogate Parent Training Grant and that ISBE would be accepting RFP's to become the next fiscal agent of this grant. The Board granted Dr. Burns permission to explore this grant further.

**Recommended Action from Committee of the Whole:** None

**Consent Agenda:**

Ms. Parks moved Ms. Dr. Dujmovich seconded to approve the consent agenda items listed below:

Ayes: Mr. Millard, Ms. Parks, Dr. Dujmovich, Dr. Qualls, Ms. Damisch, and Dr. Ehlenburg

Nays:0

- Approval of the minutes from the 10-23-17 Executive Board Meeting and subsequent closed session,
- October Financial Reports
- November Bills

**Executive Director's Report:**

The Executive Director's report included information regarding the following:

- SEDOM Quarterly Related Service Provider Support Meetings
- Recent Meetings of the Northern Illinois Roundtable (NIRT)
- Review of the 11-14-17 McHenry County P.P.S. Directors Meeting
- Recent changes in Vision eligibility and its effect on services
- Recent developments in school nursing services
- Reallocation Requests to the Base Funding Minimum
- Upcoming SEDOM Professional Development Opportunities

**Other Business:**

Announcements:

- Dr. Burns mentioned that he was called for Jury Duty in Cook County on 11-29-17 and will have limited access to communication on that day.

**Adjournment:**

Dr. Qualls moved, and Ms. Parks seconded to adjourn the meeting at 2:35 p.m. On a voice vote, the motion carried unanimously.

Respectfully submitted:

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President, Executive Board

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Secretary, Executive Board