



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

October 23, 2017

The meeting was called to order at 1:33 p.m.

Present: Lea Damisch, Dr. Debbie Ehlenburg, Dr. Betsy Les, Dr. Linda Dujmovich, Dr. Tim Burns, Ms. Karen Parks and Mr. Bryan Millard and Ms. Kimberly Egerstaffer.

Approval of Minutes: Ms. Damisch moved to approve and, Mr. Millard seconded to approve the minutes from the September 25, 2017 meeting minutes, Motion carried.

Old Business:

Woodstock 200 Classroom at Northwood Middle School: Dr. Burns shared with the Board a draft letter to Dr. Michael Moan Superintendent at Woodstock Community Unit School District 200. Dr. Burns noted that SEDOM has exhausted all legal remedies and was displeased with how the events occurred regarding the classroom situation at District 200. Ms. Parks brought up location concerns and that it is expensive to outsource students and that classroom would have been an ideal location for a SEDOM classroom. The classroom at Northwood Middle School could have been used as a SEDOM classroom in the future.

KIDSROE-Professional Development- Dr. Burns informed the Board that he had a meeting with the Boon-Winnebago County Regional Office of Education regarding working with their team to create professional development focused on the needs of SEDOM and its member districts.

New Business:

FY 17 Financial Audit: Dr. Burns notified the Board that SEDOM's AFR Report has been completed and that all the reports have been submitted to the appropriate places. A copy was uploaded to ISBE and everything complies.

Update on Knaack and McHenry County Student Assistance Funding Process: Dr. Burns informed the Board that he went through the process of requesting funds with the PPS Directors. Dr. Burns and the Directors reviewed three requests for funding. Out of the three requests that were reviewed only one was approved, the other two were sent back for further review. A concern about how much to allow to be requested was brought up. The Board recommended that only two to three hundred be requested at one time, otherwise the funds will be wiped out. Dr. Burns would bring this information back to the PPS directors at their November meeting.

Draft Framework for Focused Dialogue: Dr. Burns discussed with the Board the Focused Dialogue to support the transition of SEDOM to an 11-member district. The remaining 11 districts would be divided into teams. The teams would be asked to answer questions and then discussion would take place individually within the team and then as a group. Dr. Burns told the Board that this plans to be done in January and he would bring the results and report back to the SEDOM Executive Board and then to the Governing Board.

Inquiry regarding SEDOM Billing Practice for Related Service Providers: Dr. Burns informed the board that a member district recently made an inquiry into a bill for SEDOM Autism consultative support. The current billing formula was reviewed and discussed with the district. Dr. Burns had spoken with other cooperatives and the SEDOM formula was similar in scope to other formulas currently in use by other cooperatives. A review of the formulas discussed is currently under way.

Finance: September Financial Reports: Financial statements for September were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of September 2017, 25% of the FY18 fiscal year is complete. Revenues are received at 16.45% and expenditures are at 16.80%. Outstanding receivables as of September 30, 2017, are \$44,867 for all funds. For the Education fund now revenues are received 20.14% while expenditures are at 22.50. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 28.4% of the budget and expenditures are at 24.8%. Outstanding receivables as of September 30, 2017, are at \$44,867.6. Now in the Transportation fund, revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of September 30, 2017 are \$0.00. Now in the Operations & Maintenance Fund revenues are received at 1.85% of budget while expenditures are at 7.97%. Outstanding receivables as of September 30, 2017, are \$0. Now in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 0%.

October Bill List: The October bills totaled \$1,474,236.02. Of this total, 99.05% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$1,414,316.00. Administration is recommending the approval of the October Bills and reasonable and customary bills through October 31, 2017.

Facilities:

Vision Equipment at Martin Elementary School: Dr. Burns asked that the Vision Support Team review check out procedures and processes for the vision related equipment and material. The team will meet again on 12-6-17 to finalize the details of the process. Dr. Burns explained it may be necessary to explore the potential of moving this equipment back to a vacant classroom in the SEDOM building prior to the July 1st withdraw of Huntley School District.

The meeting was adjourned at 2:33 p.m.

The Next meeting of the Committee of the Whole will be held on Monday, November 27, 2017 at 1:30 p.m. in the SEDOM Board Room.