



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

### COMMITTEE OF THE WHOLE MINUTES

July 18, 2017

The meeting was called to order at 8:39 a.m.

Present: Dr. Debbie Ehlenburg, Dr. Betsy Les, Dr. Linda Dujmovich, Ms. Lea Damisch, Ms. Karen Parks, Dr. Kim Qualls, Dr. Tim Burns, and Kim Egerstaffer, Dr. Johnnie Thomas was a late arrival.

Approval of Minutes: Ms. Debbie Ehlenburg moved to approve and, Dr. Linda Dujmovich seconded to approve the minutes from the June 28, 2017 meeting minutes, Motion carried.

#### **Old Business:**

**FY 18 Executive and Committee of the Whole Meeting Dates:** Meeting dates would be discussed in the Executive Session portion of the meeting.

#### **New Business:**

**Appointment of Dr. Tim Burns as IMRF Representative:** Dr. Burns spoke to the Board regarding the Resolution to approve himself as Authorized Agent. Dr. Burns attended training in June to become the Authorized Agent.

**2018 Insurance Renewal Premiums:** Dr. Burns informed the Board that the Insurance Renewal rates were available. Dental and Life premiums did not change however there was a three dollar increase per month on the Vision and the Health Insurance went up 9%. 10% was budgeted as suggested by our third party insurance administrator. A benefit structure was also presented at a lower rate, but it was decided that the 9% rate at the current plan was the best choice.

**Finance: June Financial Reports:** Financial statements for June were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of June 30, 2017, 100% of the FY 17 budget is complete. Revenues are received at 100.70% and expenditures are received at 97.10%. Revenues for the Education Fund are received at 100.56% while expenditures are at 92.86%. Transportation revenues are received at 100% of the budget, no expenditures are budgeted for FY17. Operations & Maintenance revenues are received at 103.14% of budget while expenditures are at 87.28%. Debt Service revenues are received at 321% of the budget while expenditures are received at 100% of the budget. Cash as of June 30, 2017 total \$4,905,057.07 for all funds.

**July Bill List:** The July bills totaled \$1,116,440.60. Of this total, 99.05% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$1,105,840.00. Administration is recommending the approval of the July Bills and reasonable and customary bills through July 31, 2017.

## **Facilities:**

**Roof and SEDOM Exterior Signage Update:** Dr. Burns informed the Board that a minor roof repair needed to be made to replace a seal. The cost of the repair would be between \$300 and \$500 dollars.

Dr. Burns updated the Board on the signage for the building indicating where the SEDOM offices would be located. The cost of the signs would be \$1287.00 plus a \$350.00 install fee. A permit from the City of Woodstock would also need to be obtained. Dr. Burns asked for recommendation from the Board as to pursue further with the signage. The Board agreed to go forth with the signage.

**Potential SEAL leasing SEDOM/H158 Classrooms:** Dr. Burns discussed with the Board, SEAL's intent on leasing classrooms from Huntley District 158 to runs some pre-school programs. A meeting with Karen Larsen from SEAL, Dr. Burns and Huntly was set, but needed to be rescheduled. Dr. Thomas asked if SEAL still had any intentions on purchasing the SEDOM Center. Dr. Burns stated that in the last conversation that he had with Kathy Wilhoit and Karen Larsen, SEAL was still intending on purchasing the building. Karen informed both Ms. Wilhoit and Dr. Burns that they had to wait for a certain time to pass before being able to obtain a special type of business loan. Dr. Burns stated he would keep the Board informed.

The meeting was adjourned at 8:50 a.m.

The Next meeting of the Committee of the Whole will be held on Monday, August 28, 2017 at **1:30 p.m.** in the SEDOM Board Room.